

**Public Safety Communications Advisory Commission (PSCC)
Summary of Minutes - Regular Public Meeting**

Tuesday, July 19, 2011

Not Yet Approved by the Commission

PSCC Voting Members Present

- Phil Manfredi, Chief Strategy Officer, ADOA-ASET (Meeting Chairman, PSCC Chairman Designee)
- Joe Anderson, Assistant Chief, Bullhead City Fire Department
- Amy Brooks, Captain, Apache Junction Fire Department
- Steven Campbell, Chief, City of El Mirage Police Department
- Jan Hauk, Past President, Arizona Fire District Association Representative
- William Pribil, Sheriff, Coconino County
- Kathleen Robinson, Assistant Chief, Tucson Police Department
- Dan Wills (Teleconference)
- Mike Worrell, Captain, Phoenix Fire Department

PSCC Voting Members Absent

- Michael Brashier, Communications Manager, City of Casa Grande
- Tracy Montgomery, Assistant Chief, Phoenix Police Department
- Gilbert Orrantia, Director, Arizona Department of Homeland Security
- Patrick Quinn, Deputy Chief, Tucson Fire Department
- Dewayne Woodie, Fire Chief, Ganado Fire District/EMS (Teleconference)

Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office, ADOA-ASET
- Justin Turner, PSIC Operations Manager, PSIC Office, ADOA-ASET
- Suesan Nordman, Project Manager, PSIC Office, ADOA-ASET
- Michael Britt, Project Manager, PSIC Office, ADOA-ASET
- Andy Clark, Project Manager, PSIC Office, ADOA-ASET

Additional Meeting Presenters

- Kevin Rogers, Manager, Wireless Systems Bureau, DPS
- Greg Wilkinson, City Administrator, City of Yuma
- Byron Steward, Emergency Manager, Mohave County
- Lt. Andrew Reinhardt, Prescott Police Department
- Lt. Darrell Hixson, Williams Police Department
- Mark Venuti, SIEC Co-Chair

19 Interested parties and members of the public were also present.

Call to Order and Roll Call

The meeting was called to order at 1:03 PM by PSCC Chairman Designee Phil Manfredi, Chief Strategy Officer, Arizona Department of Administration (ADOA), Arizona Strategic Enterprise Technology (ASET). ADOA Director Scott Smith has designated Aaron Sandeen as Chair of the PSCC, or in his absence, Phil Manfredi. Phil introduced himself as the new Chief Strategy Officer with ADOA-ASET. Mr. Manfredi then asked each of the Commissioners and audience members to introduce themselves. Roll call was then taken by Mr. Justin Turner, PSIC Operations Manager, as noted above and a quorum of the PSCC was declared present.

Approval of Minutes – April 19, 2011 PSCC Public Meeting

Action Item

Mr. Manfredi asked for comments on the April 19, 2011 PSCC meeting minutes. Mr. Manfredi then asked for a motion to approve the minutes. Commissioner Kathleen Robinson made a motion to approve the minutes. The motion was seconded by Commissioner William Pribil. The motion was unanimously carried and the minutes were approved.

Microwave Project Update

Presenter: Kevin Rogers, Manager, Wireless Systems Bureau, DPS

Information & Discussion Item

Mr. Kevin Rogers briefed the Commission on the status of the DPS Microwave Upgrade project. The statewide microwave backbone must be upgraded from analog to digital technology. Mr. Rogers provided background on the history of the project, discussed the funding status of the project, and many of the partnerships DPS has entered into as part of the project. The Microwave system consists of three “loops”: southern, western, northern. Mr. Rogers informed the Commission that the southern loop is complete except for deconstruction of abandoned towers. DPS currently estimates a need for \$12.2 million through FY15 to complete western loop.

Expand Public Safety Operability/Interoperability

Yuma Regional Communication System Updates

Presenters: Kevin Rogers, Manager, Wireless Systems Bureau, DPS

Greg Wilkinson, City Administrator, City of Yuma

Information & Discussion Item

Mr. Kevin Rogers briefed the commission on the various studies that have been performed, and the technology approved by the PSCC for creating the recommended 700 MHz P25 statewide digital trunked communications system to expand State agencies public safety communications operability and interoperability. Mr. Rogers explained the direction the project is going and showed the expansion of coverage through leveraging partnerships with YRCS, ADOT and the PSIC Office. Mr. Rogers then highlighted some of the groups currently using the system.

Mr. Greg Wilkinson discussed the Yuma Regional Communications System (YRCS) and their efforts to expand their 700 MHz P25 statewide digital trunked communications system. YRCS was recently awarded a BIDP Grant for the Yuma Full Voice and Data Integration Demonstration Project. The project will:

- Improve day-to-day interoperable emergency communications between local, tribal, State, and Federal entities, and international partners along and across international borders for both voice and data
- Improve interoperable emergency communications between emergency response providers responding to threats and natural disasters on the border

Mr. Wilkinson described the overall plan, the proposed equipment allocation, and the expected outcomes for the project.

Mohave County Strategic and Tactical Communications Planning

Presenter: Byron Steward, Emergency Manager, Mohave County

Information & Discussion Item

Mr. Byron Steward briefed the Commission on Mohave County's Strategic and Tactical Communications Planning project. Mr. Steward's presentation covered the history of Mohave County's efforts to develop regional governance, their Strategic Communications Migration Plan (SCMP), and their Tactical Interoperable Communications Plan (TICP). Mr. Steward discussed the various elements of the SCMP and TICP. Finally, Mr. Steward shared a summary of key planning factors that contributed to their success.

NECP Goal Two Updates

Presenters: Andy Clark, PSIC Outreach Manager

Lt. Andrew Reinhardt, Prescott Police Department

Lt. Darrell Hixson, Williams Police Department

Chief Steve Campbell, City of El Mirage Police Department

Information Item

Mr. Andy Clark updated the commission on the status of the NECP Goal Two observations to date, including completed observations and the status of the report writing process. The observations have been completed for five counties, and three events were cancelled and will be rescheduled in August and September.

Lt. Darrell Hixson, Williams Police Department, shared his reflections as Incident Commander during the Arizona State H.O.G Rally on June 11, 2011. The rally was the event selected for the Coconino County NECP Goal Two Performance Assessment.

Lt. Andrew Reinhardt, Prescott Police Department, discussed his perspectives on the Yavapai County NECP Goal Two Performance Assessment. Lt. Reinhardt discussed the event, the preparation process, and the observation process.

Chief Steve Campbell, City of El Mirage Police Department, served as an observer and shared his perspectives on the event and report writing process.

Statewide Interoperability Executive Committee (SIEC) Update

Presenter: Mark Venuti, SIEC Co-Chair

Information & Discussion Item

Mark Venuti briefed the commission on the recent activities of the Statewide Interoperability Executive Committee (SIEC). Topics covered during Mr. Venuti's presentation include:

- Interoperable Channels Plan Updates/AIRS SOP Updates
- Phoenix Fire Request for the use of UTAC channels
- City of Mesa Monitoring of AIRS
- Update from the NIMS-CU Workgroup
- Other Items – Broadband; PSIC Project Updates
- Preview of the next SIEC meeting

PSIC Annual Office Plan Update

Presenter: Suesan Nordman, PSIC Project Manager

Information & Discussion Item

Ms. Suesan Nordman updated the Commission on the Annual PSIC Office Plan for FY2012. Ms. Nordman covered an overview of the plan, highlighted the major changes in the plan, and reviewed key projects the PSIC Office will be implementing to advance Arizona's SCIP.

Post-Workshops Analysis - Integrating Communications Units into NIMS/ICS

Presenter: Justin Turner, PSIC Operations Manager

Information & Discussion Item

Mr. Justin Turner discussed the five workshops the PSIC Office hosted throughout the state on integrating communications units into NIMS/ICS. Over 40 jurisdictions and one hundred and thirty three attendees from a broad range of disciplines & positions participated in the workshops. The workshops proved valuable in assisting communities prepare for their NECP Goal 2 observations. Overall, there was significant interest for communications focused workshops and trainings statewide.

Broadband Update

Presenter:

Michael Britt, PSIC Project Manager

Information & Discussion Item

Mr. Michael Britt briefed the Commission on developments related to advancing Public Safety Broadband.

Topics covered during Mr. Britt's presentation include:

- APCO Meeting
- NPSTC Meeting
- Legislation Updates
- White House Briefing
- AZ Waiver Recipients' Status

PSIC Office – Multiple Project Updates

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety

Interoperable Communications Office (PSIC), GITA

Information & Discussion Item

Due to time constraints, Ms. Meyerson did not review the complete *PSIC Office Key Updates* handout. Ms. Meyerson did highlight several upcoming meetings and events of interest to the Commission, and requested the Commission read the handout for further details on activities of the PSIC Office.

Comments from the Public

Lt. Mike Rall announced to the Commission the upcoming AZ Vital Connection Interoperable Mobile Communications Exercise. The exercise will be held September 12 – 15, 2011 and is being hosted by the Arizona Division of Emergency Management and the Arizona National Guard.

No additional comments from the public were received.

Adjournment

Mr. Phil Manfredi called for a motion to adjourn. Commissioner Dan Wills motioned to adjourn the meeting, which was seconded by Commissioner Steve Campbell and unanimously carried. The meeting adjourned at 3:24 PM.

Pursuant to A.R.S. 38-341-01(B), minutes of the Public Safety Communications Advisory Commission are recorded by tape recorder. Taped minutes are maintained in the Public Safety Interoperable Communications Office at the Arizona Department of Administration. Public access and review of PSCC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 602-364-4498 to arrange for an audio of the tape-recorded proceedings.